

***First Notice of Annual Election of Directors, and
Annual Meeting of the Members, of
Livingston Lakes Condominium Association, Inc.***

You are hereby notified that the *Annual Election & Members Meeting* for the Association will be held at the following date, time, and place.

Wednesday, March 13th, 2024 @ 6:00 PM

*Livingston Lakes Clubhouse
15090 Palmer Lake Circle
Naples, FL 34109*

Enclosed with this Notice are the following items:

- 1. First Notice & Procedure for Qualifying for the Board**
- 2. Notice of Intent to be a Candidate for the Board**
- 3. Candidate Information Sheet**

LIVINGSTON LAKESSM
CONDOMINIUM ASSOCIATION

**FIRST NOTICE OF ANNUAL ELECTION OF DIRECTORS AND
ANNUAL MEETING OF THE MEMBERS**

TO ALL MEMBERS

On Wednesday, March 13th, 2024 at 6:00 PM Livingston Lakes Clubhouse, 15090 Palmer Lake Circle Naples, FL 34109. The Annual Meeting of the Association will be held for the purpose of electing directors and such other business as may lawfully be conducted. After the "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" within 60 days of this notice which will specify the agenda and advice of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process of qualifying for the Board.

QUALIFYING FOR THE BOARD

On or before Friday, February 2, 2024 you must give written notice; either by mail or in person to the Association of your intent to run for the Board by emailing manager@livingstonlakescondo.com OR mailing your intent to 15090 Palmer Lake Cir Naples FL 34109. The attached "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

You may submit an Information Sheet, no larger than 8-1/2 inches by 11 inches outlining a little about yourself. This information sheet must be submitted to the Association on or before Thursday, February 8th, 2024.

The Information Sheet and ballots will be mailed to voting members at least fourteen (14) days prior to the date of the Annual Meeting.

DATE: Which is scheduled for Wednesday, March 13th, 2024 @ 6PM.

BY ORDER OF THE BOARD OF DIRECTORS

Pamela Peterson, LCAM, Manager
Livingston Lakes Condo Assn., Inc.

LIVINGSTON LAKESSM
CONDOMINIUM ASSOCIATION

**NOTICE OF INTENT TO BE
A CANDIDATE FOR THE BOARD OF DIRECTORS OF
LIVINGSTON LAKES CONDOMINIUM ASSOCIATION, INC.**

I, _____, hereby place my name as a candidate for the Board of Directors of Livingston Lakes Condominium Association, Inc. I am/am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

Condominium Association Candidate Certification

I, _____, certify that I have read and understand to the best of my ability the governing documents of Livingston Lakes Condominium Association, Inc.

Date: _____ Signature _____

(Please type or print your name)

LIVINGSTON LAKESSM
CONDOMINIUM ASSOCIATION

***CANDIDATE INFORMATION SHEET**

NAME: _____ UNIT NO. _____

PERMANENT ADDRESS:

EDUCATION:

PERSONAL BACKGROUND:

SHARE A BIT ABOUT WHY WOULD LIKE TO RUN FOR THE BOARD:

ANYTHING ADDITIONAL THAT YOU WOULD LIKE TO ADD:

**You may submit your information in any form you choose, being sure to use only one side of an 8 1/2" x 11" sheet of paper. Your information sheet will be reproduced exactly as you submit it.*